



## Register with RE United Soccer Club On-Line Quick and Easy Steps

1. Go to [www.maxsolutionsonline.com/reginasoccer/](http://www.maxsolutionsonline.com/reginasoccer/)

**If you have registered online before skip to step # 7.**

**Do not create a new account!!**

2. **Set up your Family Account:** Click "[Individual Account Setup](#)" on the left hand side of the screen.
3. Enter your **Parent/Guardian Information** (not player information) on the initial screen.
4. Please note the mandatory fields. You must choose your own password. **Keep a record of your username and password in a secure place, for future use.**

**Please keep your username as your email address.**

5. **Add Family Members:** Click the "[Add a Member](#)" to add additional family members. Please add alternate parents/guardians and players. Click "[Save](#)" after each entry.

You only need one family account, if doing multiple registrations!

6. Click the "[Submit](#)" button.

**You are able to edit your Family Profile at any time.** If you have made an error, and/or at any time your address or information changes, your family profile should be updated.

7. Now you are ready to register. If you are not already logged in, click “[Login](#)” on the left hand side. You must log in order to register.

If you have registered online and have forgotten your password or login please click “[Forgot your password?](#)”. Please **do not** create a new account.

If you are still having password troubles, please email [n.knecht@reginasoccer.com](mailto:n.knecht@reginasoccer.com) and your password will be reset.

8. Once you are logged in successfully, click “[Registration](#)” on the left hand side.
9. On the Registration Screen, choose the “[Activity Type](#)” - select “[RE United](#)” from the drop-down list and click “[Search](#)”.
10. Now **choose the desired age group** for the player you are registering (for example: RE United U12 Boys).

**Ensure you register in the appropriate age group:**

<b>Age Group</b>	<b>Year of Birth</b>
Under 6	2004/05
Under 8	2002/03
Under 10	2000/01
Under 12	1998/99
Under 14	1996/97
Under 16	1994/95
Under 18	1992/93

11. Read the information by scrolling down and click “[Register](#)” on the bottom right.
12. Scroll down to find the registration form. **Select the correct family member** to be registered from the drop-down list provided and **enter all required information**.
13. Read the RSA and REU Waivers and click the check box beside “[I accept the terms of the waiver](#)”.
14. Click “[Add to Cart](#)”.
15. If registering another player, click “[Continue Shopping](#)” and repeat steps 9 to 14.

16. Once you are ready to pay, ensure the items in your cart are correct and click "[Check Out](#)".
17. Enter all required credit card information and click "[Continue](#)".
18. **Ensure all payment information is correct and click "[Place Order](#)". Only click once and wait.** If you click pay more than once you risk having multiple charges to your credit card. A receipt for registration(s) will be sent to your email address.
19. When complete click "[Logout](#)" on the left hand side of the screen.

If you have questions regarding REU Registration please contact [reureg@authord.com](mailto:reureg@authord.com)

***Thank you for registering with RE United Soccer Club!***